

Helping your Incident Response Team exercise all the training.

The One Test!

We here at infotex have long made the case that if you were only allowed one single test throughout the year that the Incident Response Test would be that “One Test.” When we exercise our Incident Response Team, we educate, motivate, and activate our entire institution, from teller to the Board. By walking through technical and non-technical scenarios, we gain confidence on how to handle tough decisions, like when to notify customers. This is accomplished by regular testing and pinpointing areas of improvement. If you were to choose a single test to do a year, an Incident Response Tabletop Test would be the one. You put time into your Incident Response Program and Training, this is how to make sure it works!

What the Incident Response Tabletop Test flow looks like:



What to expect from an infotex Incident Response Tabletop Test?

Our tried-and-true Tabletop Testing process has helped many institutions find areas of improvement and probable sticking points in their Incident Response Program and is designed to work with your Incident Response Team to accomplish this for your plans and procedures. The main steps of the process are as follows:

- Some Advance Preparation on your part (which should be part of your periodic updating process) is a full review of your program (policy, plan, and tools) and updating anything that may be missing.
- **Kickoff Meeting** where other sub-meetings are scheduled, we discuss Test Plan options and finalize which direction you wish to go, and we go through a checklist to get a feel for all the variables that may affect the test.
- The **Training Meeting** where our test facilitator will do a training presentation, a plan walkthrough, and present the Test Plan for approval.
- On **Test Day** our facilitator will go through the sub-scenarios they chose based on your input and our experience. Deliverables include: test minutes, kudos, areas of improvement, and action items
- After the Testing is completed, we will schedule the **Post Incident Review** where we will present the Report and include any action items.



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